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WELCOME

Welcome to the Southeast Raleigh High School Bulldog Band! While music is at the core of our program, we think you'll find that your participation in the band will lead to friendships, leadership opportunities, and other benefits and experiences that will stay with you throughout your life.

The success of the band program is a team effort, involving dedicated staff, involved parents, and enthusiastic students. The intent of this handbook is to help provide students and parents with an overview of the band program, and to let them know how they can become active members of the band community.

We look forward to working with you for a great year!

Sincerely,

A stylized logo consisting of musical notes and a treble clef, rendered in a bold, black, sans-serif font.

Director of Bands



QUICK START FOR NEW PARENTS AND STUDENTS

Overwhelming – the feeling typically experienced by new parents and students in the band program.

The fall band season is busy and things happen at a fast pace. Realize that the upper class students and parents have been in your shoes and have experienced that same lost feeling you are experiencing. Please ask questions, talk to other band parents, and come to Band Booster meetings to learn what everyone is talking about.

This handbook will provide answers to many of your questions. To get you started, these are some of the areas that require your immediate attention:

- **Required Forms:** Both the Band Health / Permission (page 54) and Band Financial Responsibility (page 55) forms are required the first week of band camp. Students will not be allowed to participate without these forms.
- **Fair Share:** What your financial obligation is and due dates for payments. Refer to page 21.
- **Walnut Creek:** How working an event can reduce the Fair Share and how to sign up for an event. Refer to page 23.
- **Uniforms:** What you need to order through the band and what you need to purchase on your own. Refer to page 31 (cool weather uniform), and page 33 (warm weather uniform). Black shorts for warm weather uniform need to be purchased soon before stores stop stocking summer-wear.
- **Band Camp week:** What is involved in this week and how to prepare your student. Refer to page 28.
- **What's up?:** go to <http://bulldogband.net> for details and updates
- **Forms:** Refer to page 53.
- **Fall Schedules:**
 - **Year at a Glance:** Refer to page 6.
 - **Football Games:** Refer to page 36.
 - **Marching Band Competitions:** Refer to page 39.



YEAR AT A GLANCE

April - May	<ul style="list-style-type: none"> • Auditions for band and chair placement, Colorguard auditions • Pre-Band Camp for freshmen,
June - July	<ul style="list-style-type: none"> • Marching Band Music Reading Sessions • Band Camp (July, the week before school starts) • After school marching band practices begin (Tuesday & Thursday, 3 - 6 pm)
September - October	<ul style="list-style-type: none"> • Home football games (Friday nights) • Marching band competitions (Saturdays) • After school marching band practices continue • Fruit sale begins • Marching Band plays at SRHS Open House • SRHS hosts Bulldog Band Bash
November	<ul style="list-style-type: none"> • Auditions for chair placement • Christmas parade(s) • After school marching band practices continue
December	<ul style="list-style-type: none"> • Christmas parade(s) • Winter Fine Arts Concert (Bands, chorus, dance) • Distribution of fruit • Pep band begins (typically games on Tuesdays and Fridays with rehearsals the previous afternoon)
January	<ul style="list-style-type: none"> • All District Band auditions • Pep band continues
February	<ul style="list-style-type: none"> • Central District Solo and Ensemble Festival • Pep band continues
March	<ul style="list-style-type: none"> • Central District Band Festival • Band trip (usually during spring break; sometimes at end of year)
April	<ul style="list-style-type: none"> • Spring Musical (Pit Orchestra)
May	<ul style="list-style-type: none"> • Spring Fine Arts Concert • Awards Banquet • Graduation



OVERVIEW OF SRHS BAND PROGRAM

Southeast Raleigh High School's Instrumental Music Department provides a comprehensive band program that includes a marching band, two concert bands, a jazz band, a pep band, and courses in digital music. The school's band program involves over 130 students. SRHS bands participate in a full, year-long program of competitions and performances. In addition to being a "crowd-pleaser," the SRHS bands have received numerous honors and awards. During past marching seasons, the Marching Band has been named Grand Champion of the Madison Mayodan Marching Band competition and Band of the Day, Grand Champion and Overall First Place in the 4A Division of Douglas Byrd Eagle Band Day competitions.

Students are required to audition for band and chair placement in the SRHS bands. Placement is based on musical ability, not grade level. Auditions for both new freshmen and returning band members are typically held in April or May. Mr. Scott assigns audition music approximately two weeks in advance of the audition date. All auditions are held in the SRHS band room. Incoming freshmen should contact Mr. Scott by phone or email to sign up for an audition time. Returning students will have the opportunity to schedule an audition time via a sign-up sheet in the band room.

Unlike other instrumentalists, percussion players are not assigned an audition piece in advance. Percussionists should expect to come to two days of auditions. On the first day, Mr. Scott and the drumline instructor will judge each student on his or her playing skills, rudiments, sight-reading, and adaptability to different percussion instruments. Each percussionist may audition on two percussion instruments. On the second day of the drumline auditions, Mr. Scott and the drumline instructor will assign instruments and parts.

The Southeast Raleigh High School band program includes:

CONCERT BAND

The Concert Band is designed for the development of musicianship skills. Concert Band is a year-long class that meets for 90 minutes on alternating days. Band members must also participate in the Marching Band, for which attendance at summer Band Camp and after-school practices is required. The majority of class time in the fall is devoted to practicing marching music and marching skills. The Concert Band also participates in a variety of other performances throughout the year, including the SRHS Fine Arts Department's Winter and Spring concerts. Band members are also encouraged to participate in the Central District Solo and Ensemble Festival in order to further develop their musical and performance skills.

SYMPHONIC BAND

The Symphonic Band is designed for the more developed musicians and emphasizes advanced musical literature. Symphonic Band is a year-long class that meets for 90 minutes on alternating days. Band members must also participate in the Marching Band, for which attendance at summer Band Camp and after-school practices is required. The majority of class time in the fall is devoted to practicing marching music and marching skills. The Symphonic Band also participates in a variety of other performances throughout the year, including the SRHS Fine Arts Department's Winter and Spring concerts. In the spring, the



Symphonic Band represents SRHS at the Central District Band Festival, a competition that provides the band with an opportunity to receive constructive comment about their performance from experienced judges. Symphonic Band members are also expected to participate in the Central District Solo and Ensemble Festival in order to further develop their musical and performance skills.

MARCHING BAND

The Marching Band is the most highly visible aspect of the band program. It operates primarily during the fall, and is comprised of the Concert Band, Symphonic Band, and Colorguard. Instrumentalists must be in one of the SRHS concert bands in order to participate in the Marching Band. The Marching Band performs at varsity football games, competitions, and parades. Marching Band members must attend a one-week Band Camp in July and after-school practices on Tuesdays and Thursdays throughout the fall. The Marching Band maintains a full schedule of activities throughout the fall, with football games and/or competitions scheduled on most weekends, including during part of Fall Break.

COLORGUARD

The Colorguard adds an important visual element to the Marching Band show. As an integral part of the Marching Band, Colorguard members participate in all Marching Band performances, including football games, competitions, and parades. Members are required to attend pre-Band Camp practices, Band Camp in July, after-school Marching Band practices on Tuesdays and Thursdays throughout the fall, and additional Colorguard-only practices, as required. The Colorguard is made up of non-band as well as band students. Band students who wish to be in the Colorguard must make special arrangements with Mr. Scott. Colorguard members are selected by audition in the spring. During the first day of the audition, interested students learn the basics of hand placement, carriage, posture, equipment control, timing, and coordination. They are also taught an organized routine. During the "Finals," the students perform the routine in small groups of two or three.

JAZZ BAND

Jazz Band is designed for musicians interested in developing skills in jazz techniques and performance. The Jazz Band operates as a one-semester class that meets five days per week for 90 minutes each day. Previous musical experience is required, but students do not have to be a member of one of the other SRHS bands in order to participate in Jazz Band. Membership is by audition and interview, and is open to those playing the following instruments: saxophone, trumpet, trombone, guitar, bass guitar, piano, and drums. Some members also play a second instrument, such as flute, clarinet, tuba, French horn, or auxiliary percussion.

WIND ENSEMBLE

Wind Ensemble membership is by audition and students must be enrolled in either Symphonic or Concert Band. In the event that the Symphonic and Concert Bands do not attend a state festival, this group is formed as an extracurricular group to perform at festivals in either grade level 5 or 6. Rehearsals are held after school starting in the late fall and conclude following the Spring District Festival Performance.



PEP BAND

The Pep Band is a volunteer group of students from the SRHS band program who play at home varsity basketball games. Interested students should contact Mr. Scott in December. Rehearsals are held after school from 3:15 to 4:00 pm on the days before a scheduled game. Game days are usually Tuesdays and Fridays, with practices being held on Mondays and Thursdays. The Pep Band also adds to school spirit by performing at in-school Pep Rallies throughout the year.

PIT ORCHESTRA

The Pit Orchestra provides the music for SRHS's spring musical. The number and types of instruments needed vary depending on the musical selected. Mr. Scott recruits and selects members of the Pit Orchestra depending on the required instrumentation. Attendance at after-school and evening rehearsals is required.

DIGITAL MUSIC 1

Digital Music 1 is a one-semester class that focuses on keyboarding skills, music theory, and music composition. Students use electronic keyboards, along with MIDI, laptop, and PC computer programs. Some previous musical experience is required.

DIGITAL MUSIC THEORY

This one semester class involves advanced music theory and composition. Digital Music 1 serves as a prerequisite.



STUDENT LEADERSHIP

Student leaders assist Mr. Scott with carrying out various functions of the band. They also play a key role in building band morale and in promoting cooperation and resolving any conflicts between band members.

ELECTED OFFICERS

The Band Council is made up of the following elected officers: President, Vice President, Recording Secretary, Corresponding Secretary, Treasurer, Parliamentarian, Hornline Captain, and a representative from each class. Section Leaders and Assistant Section Leaders, each of whom is appointed by Mr. Scott, also serve as members of the Band Council. Band Council elections are held each year during Band Camp. Candidates are nominated from the floor by band members.

Duties of each of the officers include:

- **President:** Schedules and presides over Band Council meetings. Serves as the deciding vote in any elections.
- **Vice President:** Serves in the absence of the President. Assumes the duties of President if the President must resign for any reason.
- **Recording Secretary:** Is responsible for taking written minutes at all Band Council meetings and for preparing any other written records of band business.
- **Corresponding Secretary:** Is responsible for the band room bulletin board(s) and for making band announcements.
- **Treasurer:** Is responsible for collecting contributions for such items as sympathy cards, gifts, social activities, and any non-Band-Booster sponsored fundraisers.
- **Parliamentarian:** Serves as the “Sergeant-at-Arms” at all Band Council meetings, ensuring that the meeting is conducted in accordance with Roberts Rules of Order.
- **Hornline Captains:** Two woodwind or brass instrument players are elected to serve as assistants to the drum majors in the area of student-led musical instruction
- **Class Representatives:** Each school-year class elects an officer to serve as their “voice” on the Band Council.

Following the elections, the Band Council meets every week to two weeks to mediate any disputes between band members, plan social activities, and make other decisions related to the functioning of the band.

DRUM MAJORS

Each spring, two drum majors are selected by audition. Prospective drum majors must have at least one year of marching band experience and be enrolled in either Concert or Symphonic Band for the coming year in order to be eligible for consideration. The Drum Majors lead the band on the field during all games and marching band competitions. They also have command of the band when Mr. Scott is not present, and at other times as designated by Mr. Scott. Drum majors attend a one-week drum major training camp during the summer, in addition to playing a key role in the SRHS summer band camp.



SECTION LEADERS

Section leaders help to make sure that their instrument section is functioning smoothly. Duties of section leaders include:

- Being alert for any problems in the marching patterns or music playing among members of their section.
- Clarifying with Mr. Scott any part of the music or marching patterns that are unclear and communicating this to their section.
- Calling weekly sectional rehearsals for part or all of their section.
- Making sure that their section has the proper music.
- Making sure that their section is properly attired for each performance.

Mr. Scott interviews students wishing to be section leaders and assistants in the spring. They must also play a musical audition. Selections are made based on leadership potential, dedication to the band, ability to follow instructions, ability to communicate instructions, and musical and marching ability. The number of section leaders and assistants varies depending on the instrument. Large sections, such as clarinets, may require several assistants, while smaller sections may have only one leader. Most sections have one section leader and an assistant.

BAND MANAGERS

Band managers provide critical behind the scenes support to help the marching band function smoothly during summer band camp and at all games and competitions. Duties include helping with equipment maintenance, distributing drinking water, and performing other tasks as assigned by band staff and chaperones. Approximately six to eight band managers are selected each year. These positions are open to any interested SRHS student, with selections made based on an interview with Mr. Scott. Previous musical experience is not required.



BAND BOOSTERS

Band Boosters is a parent group that provides important, invaluable support for the band program. All parents of band program students become official members of the Band Boosters once they have paid their student's Fair Share. Along with the band director, the Band Boosters makes decisions and organizes efforts for everything from building props for the marching band shows to raising money for student scholarships. Refer to the committee listing in this section for a full list of Band Booster activities. The Willingness to Serve Form (included in Forms Section of handbook) provides each parent with an opportunity to volunteer for the various committees of the Band Boosters. There are many ways to contribute, whether you have a lot of time or only a little, whether you have specific skills or just a willing nature.

MEETINGS

The Band Boosters' Club meets monthly, the first Tuesday of the month, in the band room at SRHS. Meetings are at 6:00 pm and generally last an hour and a half. Attending meetings is an essential way for parents to stay informed and become involved in their child's band program. Everyone is strongly urged to be an active member. This will only make the band program better and stronger.

COMMUNICATION

Band Boosters maintains many avenues of communication with its parent members. It is to each parent's benefit to avail themselves of one or more of these means of communication.

- Band Boosters has a website: <http://www.bulldogband.net/home.html>. This website is updated frequently with breaking news provided on the home page. There are pages devoted to information about the calendar, competitions, fundraisers, uniforms, chaperones, pictures and contacts. This site is an excellent first-line source of information.
- Band Boosters maintains an e-mail distribution list. The Directory Information form that is filled out at the beginning of the school year will ask for the necessary information so that you can receive the e-mail communiqués.



OFFICERS

Band Booster officers are elected to a one-year term. A nominating committee is formed at the November meeting. This committee then presents the slate of officers at the December meeting. Floor nominations are also taken at that time, with elections to follow. Anyone interested in serving as one of the officers should contact a member of the nominating committee following the November meeting.

Duties of the Band Booster officers include:

- **Executive Director:** Responsible for the management of the corporation and for insuring that the actions of the Board and Booster Club are in full compliance with the law.
- **President:** Presides at all meetings of the Board and Booster Club and coordinates the work of the officers and committees.
- **Vice President:** Serves as an aide to the President and performs the duties of the President in his/her absence.
- **Secretary:** Records the minutes of all meetings of the Board and the Booster Club, has a current copy of the bylaws, and maintains a membership list.
- **Treasurer:** Responsible for all funds as well as keeping an account of all receipts and expenditures. Makes disbursements authorized by the Board of Directors and presents a financial statement at every meeting. Due to the responsibilities of this office, the Treasurer needs an accounting background and experience with the software needed to handle the Booster Club finances.

The elected officers serve as the Booster Club's Executive Committee.



BOARD OF DIRECTORS

The Booster Club is governed by its Board of Directors, which consists of the officers described above as well as Committee Chairpersons:

Committee Chairpersons are appointed by the Executive Committee, with the exception of the Chaperone Committee Chair. The Chaperone Chair is appointed by the Band Director.

The Band Director serves as a non-voting member of the Board of Directors.

COMMITTEES

The following is a list of the current Band Booster committees. Every family is strongly encouraged to volunteer for at least two of these committees.

- **Band Bash:** SRHS hosts its annual band competition in September. This will require everyone's help - from selling program ads, to checking in visiting bands, to selling concessions.
- **Benevolence:** This committee is responsible for acknowledging serious illness and expressing sympathy to band families on behalf of the band,
- **Chaperones:** The Chaperone committee is responsible for assigning chaperones for various band functions and establishing what the responsibilities of the chaperones will be for each band event.
- **Event One:** The Event One chairperson is the contact for the fundraiser involving ticket-taking at NCSU football games and other similar events. He or she is responsible for posting work opportunities, ensuring that volunteers are informed of duties, and serving as the liaison between the Band Boosters and Event One.
- **Freshmen Welcoming:** The goal of this committee is to introduce and welcome incoming parents and students to the SRHS band program.
- **Grants/Sponsorships:** This committee coordinates corporate sponsorship solicitations.
- **Handbook:** The Handbook chairperson is responsible for updating the handbook each year and arranging for copies to be made for distribution to incoming freshmen parents.
- **Health Care:** This committee assists with all health related concerns and issues of the band. This includes providing chaperones that are prepared to respond to health related situations at all band activities. Parents with medical backgrounds are encouraged to help on this committee.
- **Hospitality:** The Hospitality committee organizes band camp volunteers and donations, arranges for parents to provide drinks and chaperone at football games, collects snacks and drinks for use by the band throughout the year, makes arrangements for dinner at the annual awards banquet, and organizes snacks and volunteers for the Fine Arts Department concerts. This committee also plans holiday parties and other social events for band parents.
- **Pit Crew:** Parents are needed as members of the Pit Crew during football games and marching band competitions. This involves helping to bring equipment and props onto the field for the show and removing them after the performance. The Pit Crew won several trophies at band competitions for their efficiency and enthusiasm!



- **Props:** The Props committee designs, constructs, and paints the props used in the marching band show at football games and competitions. The committee also builds shelves and cabinets in the band room and the equipment trailer, as needed, for display of trophies and storage of equipment. Construction work on the props is on Saturday mornings during the spring and summer at the home of a booster parent. Specific work dates and locations will be communicated at the Band Booster meetings and via the newsletter. The prop committee needs:
 - Parents with woodworking and construction skills. In the past, the committee has built a castle, volcanoes, boats, huts, etc.
 - Parents who are artists and painters. Some props involve drawing scenes on canvases. The bulk of the work consists of coloring in the scene once an outline has been drawn.
 - Students with artistic talent. Please encourage your child to help out; there is a lot of satisfaction involved with helping with the props.
 - A tremendous number of volunteers for this committee. There are so many different aspects of props that there is a job that will fit your talents.
- **Scholarship:** The Scholarship committee is responsible for reviewing applications for the Band Booster scholarship program and deciding on college scholarship awards.
- **Scrapbook:** The Scrapbook chairperson is responsible for maintaining a band scrapbook, including securing photographs and clippings to document the band's activities.
- **Student Accounts:** This committee handles payments and records for student accounts.
- **Transportation:** This committee makes arrangement for transportation to local events such as Christmas parades and to out-of-county trips such as competitions. They are particularly interested in anyone with a commercial driver's license or anyone interested in gaining licensure. The Transportation chairperson is responsible for arranging for ongoing maintenance of the band's truck. In addition, the chairperson makes arrangements for any other van or truck rentals needed for transporting the band's equipment.
- **Uniforms:** The Uniforms committee must provide upkeep on all uniforms kept in the band room. This includes repairs, cleaning, and storage. Specific duties include:
 - Fitting each student with a "cool weather" uniform during band camp and into the first and second weeks of school.
 - Taking orders for uniform parts and accessories that are purchased by students.
 - Distributing uniform orders as received.
 - Disassembling and reassembling "cool weather" uniforms on the day of a performance.
 - Disinfecting all hats and hat boxes for the new school year.
 - Distributing and collecting students' "cool weather" uniforms on the day of a performance.
 - Distributing and collecting tuxedo jackets for the young men and pearl necklaces and bracelets for the young women on the day of a concert or concert-like performance.
 - Coordinating changing room assignments and sewing needs for Band Bash.
 - Conducting minor uniform repairs during and after an event.
 - Maintaining order in the Uniform Room.
 - Maintaining a Lost and Found box within the Uniform Room.



- Attending performances and providing assistance to Mr. Scott or a band member when needed. (It is not necessary for all committee members to attend all performances.)

- **Video/Photography:** This chairperson makes arrangements for the videotaping and taking of still photographs of important band events such as competitions, football game half-time shows, parades, and concerts.
- **Walnut Creek (concessions):** This chairperson is the contact for the band's concession booths at Walnut Creek (see the Fundraising section of this handbook for more information). He or she is responsible for posting concession opportunities, ensuring that volunteers take mandatory TIP (alcohol awareness) training, ensuring that volunteers are informed of their duties, and serving as the liaison between the Band Boosters and Aramark.
- **Ways & Means:** The Ways & Means committee oversees all of the fundraising activities of the Band Boosters and seeks new fundraising opportunities and sponsorships. Separate committees are also formed to help with large fundraisers. The Fruit Sales committee, for example, oversees the fruit sale fundraiser(s), including making contacts with the vendors and establishing and implementing a schedule for sales, money collection, and fruit delivery.
- **Website:** The Website chairperson maintains the Band Boosters website.



REHEARSALS

REHEARSAL POLICIES

Band is a team effort. Each member plays an important role, whether preparing for a marching band competition or a concert performance. Therefore, attendance at all rehearsals is extremely important. This is reflected in grading policies. Rehearsal attendance counts for 30% of a student's grade, with 20% of the grade dependant on attendance at full band rehearsals and 10% of the grade dependant on attendance at sectional rehearsals. Only one unexcused absence per semester is allowed without penalty.

It is important for students and parents to review the band calendar at the beginning of the school year in order to try to avoid scheduling doctor's appointments or other activities that would conflict with rehearsal time. Students should also adjust their work schedules to avoid conflicts with band activities. Any known conflicts need to be discussed and resolved with Mr. Scott as far in advance as possible.

Personal illness or family emergencies may make it necessary to miss rehearsals on some occasions. In such cases, the student's parent or guardian must notify Mr. Scott within 24 hours of the absence (or the next school day) regarding the reason for the missed rehearsal. This may be done by:

- 1) Calling Mr. Scott at 856-2835; or
- 2) E-mailing Mr. Scott at cescott2@wcpss.net; or
- 3) Filling out and sending in an excuse form (available in the Forms section of this handbook).

The message should include the parent's home and work phone numbers and explain the reason for the absence.

Marching band rehearsals are never cancelled due to inclement weather. Outdoor practice may continue if it is just drizzle or intermittent light rain. In the event of steady rain, we will rehearse indoors and go outside at the first opportunity. Students should dress properly for the weather.

Students are expected to use rehearsal time efficiently. Members should be in their seats, warmed up, and ready to perform at the start of the scheduled rehearsal time. Band members should also have the following items at all rehearsals:

- Instrument
- Music
- Pencil
- Valve oil, slide grease, mutes, and/or extra reeds, depending on their instrument
- Swab or cleaning cloth

In order to make the most of rehearsal time, there is no talking. When the band is halted immediately stop playing and/or marching and listen to instructions. All members must remain at rehearsal until dismissed by Mr. Scott after final announcements.



REHEARSAL SCHEDULES

While additional rehearsals may be scheduled as needed, regular rehearsal schedules are as follows:

Marching Band: Rehearsals are held every Tuesday and Thursday from 3:00-6:00 pm, from July 26 throughout most of the marching season. Rehearsals may be shortened to 3:00-4:30 pm later in the season. Marching Band members should also work on their music at home, since all Marching Band music must be memorized.

Sectionals: Sectional rehearsals are scheduled approximately once a week during the marching season, and periodically during the concert season. Student Section Leaders call, schedule, and conduct these rehearsals. Sectionals are used to work on parts of the music or marching that may be problematic for a particular instrument section. Attendance at sectionals is mandatory and accounts for 10% of a student's grade. The student's parent or guardian must notify Mr. Scott regarding the reason for any missed rehearsals.

Pep Band: Rehearsals for Pep Band typically begin in December and are held after school from 3:15 to 4:00 pm on the days before a scheduled game. Game days are usually Tuesdays and Fridays, with practices being held on Mondays and Thursdays.



FINANCIAL RESPONSIBILITY AND FUNDRAISING

All SRHS band students must pay an annual Fair Share to help cover the expenses associated with band events, including band camp, travel to competitions, competition registration fees, and other costs associated with an active band program. There are several fund-raising events and activities during the year that allow families to significantly reduce their financial obligation.

FAIR SHARE

The Fair Share for the 2008-2009 school year is \$600 for all returning Marching Band instrumentalists and Colorguard members. Families who pay \$100 by the last day of Band Camp and the balance in full by September 26 receive a discounted fair share of \$500. This discounted rate is also available to all first year band students. Students participating in the Free Lunch Program are eligible for a reduced fair share of \$300 and those participating in the Reduced Lunch Program are eligible for a reduced fair share of \$450, provided that they verify their eligibility status with Mr. Scott. For families with more than one student in band, the Fair Share for the second child is half that of the first.

Band managers are assessed a \$100 Fair Share (\$75 if paid in full by Sept. 1). Students who participate in the band program but do not march, such as Jazz Band members and non-marching band members, also pay a \$100 (or \$75) fair share.

2008-09 Band Fair Share	
Annual fair share for returning band members:	\$600
Annual fair share if \$100 paid by July 18 and amount is paid in full by Sept. 26, 2008	\$500
Annual fair share for First Year band members:	\$500
Annual fair share for those who receive Free Lunches:	\$300
Annual fair share for those who receive Reduced Lunches:	\$450
Note: the second band student in a family pays ½ of the first student's band fees.	
Due Dates:	
July 18	\$100 due
September 26	Balance due in order to receive discount

The Fair Share can be paid all at once, or can be divided into four payments. Final payments are due by September 26. All payments must be accompanied by a payment form. (See page 62). Forms are available for download from bulldogband.net web site.

Families can receive advance credit towards their student's Fair Share for up to six Walnut Creek events, if they have already signed up for these events before the payment due date. The Walnut Creek deduction may be added to the discount if paid by the end of Band Camp. If you received both the Walnut Creek discount and the payment by end of Band Camp discount, and fail to work the Walnut Creek Events that you agreed to,



your student's account will be debited for the unworked Walnut Creek events (\$35 x number missed) as well as the \$100 discount.

It is the responsibility of the parents to complete and submit the Band Financial Responsibility Form (page 55) the first day of Band Camp. This acknowledges that you are aware of your financial responsibility and have established an acceptable payment plan. In the event of financial hardship, there is financial aid available at Mr. Scott's discretion. Please remember that these funds are limited.

September 26, 2008 is the last day for payment without penalty. Student's balances will be posted in the band room, and invoices sent periodically.

Full payment before or on September 26, 2008 will receive these benefits:

1. Member of the SRHS Booster Club.
2. Name listed on SRHS Booster Chart displayed in band room.

Overdue accounts, after September 26, 2008, are subject to:

1. Name with balance due listed on a past due chart in band room.
2. Ineligible for scholarships or awards.
3. May not order letterman's coat.
4. May not go on Spring Trip.
5. Student name will be turned into the office as owing money to Wake County Public Schools. This will result in withholding of report cards, loss of school parking permit, restriction on attending school sponsored events such as the prom, loss of off campus lunch privilege, and withholding of diploma.
6. The student's AC will be notified of the outstanding balances.

A Payment Form (included in the Forms section of this handbook) must accompany each payment. A separate form (and a separate check) should be filled out for each type of payment (i.e. one form and check for a Fair Share payment and a separate form and check for a pre-game dinner order). This is to ensure that your account is properly credited. The Payment Form and payment may be sent to Mr. Scott or given to the Band Booster treasurer at the monthly Booster meetings. There will also be a Band Booster representative at band camp to collect payments. Please put payments with payment form into an envelope and write your student's name and what the payment is for on the outside. Also put the student's name on the memo section of the check.

Each student has an "account" established with the Band Boosters at the beginning of their band career. A percentage of the money the student raises from fund-raising events, such as the fruit sale or Walnut Creek, is credited to the student's account. Unused money in each account carries over for the student's band-related use in the following year. Funds in the account can be used towards the annual Fair Share, warm weather uniform expenses, and/or the spring band trip. **NOTE:** All payments made will satisfy the student's annual fair share cost BEFORE any amounts are applied to accessories purchases or spring trip.

Money left in a student account upon graduation, transfer out of SRHS, or decision not to continue in the band program will not be refunded. If the student is a graduating senior and has at least \$334 in leftover funds, 75% of the amount in the student's account can be transferred to a college or university in the form of a scholarship. Leftover funds can also be transferred to a sibling's account if the sibling is already enrolled in band at



SRHS or is an incoming freshman. In all other cases, the leftover money will be transferred to the general scholarship fund for the band program.

Account balances are available by contacting the Band Booster treasurer or Student Accounts chairperson by e-mail, phone, or at the monthly Band Booster meetings. If you have an outstanding account, the treasurer or Student Accounts chairperson will contact you and inform you of your responsibilities.

WALNUT CREEK

SRHS Band Boosters has a contract with Aramark Entertainment to man a concession stand, for which the Booster organization receives a share of profits. This contract represents one of the larger fund-raising activities for the SRHS Band Boosters. Therefore, it is critical that we fulfill our obligations to Walnut Creek in an exemplary fashion.

Work opportunities and rules are described in further detail below.

Work Opportunities at Walnut Creek

- Concession Stands (Wilson's and Rockquarry)
 - Requires 4-5 workers plus Team Leader for each event
 - Must be TIPS and RASP trained/certified by Aramark / NC ABC

Rules for Working Walnut Creek Concessions

- Each family may sign up for an unlimited number of concession slots on a first-come, first-served basis
- Each slot worked will pay a minimum of \$35.00.
- All workers must have completed TIP (alcohol awareness) training and be at least 21 years old.
- The required "uniform" for concession workers consists of a white "golf" shirt with a collar, tan or kaiki shorts or pants, and close-toed shoes. A cap and apron will be provided for you to wear during the evening.

WEB Based Sign-Up Form

- To access the new sign-up form, go to the SRHS Band Booster web site (<http://www.bulldogband.net/>), go to SRHS Band Booster Portal, and click on login (<http://www.bulldogband.net/secure>). A pop up menu will prompt the userid and password.
- Follow the prompts for the event.
- Determine the team captain and contact them as necessary by either e-mail or phone.
- Contact Webmaster concerning userid, password, and instructions on how to access these on-line forms.

Who May Sign Up for Walnut Creek?

- Any parent/grandparent/uncle/aunt of the band student
- Those signing up must be associated with the band student and on the drop down list.
- If a person's name is not on the concert list, Walnut Creek will not let them enter the amphitheater. When you sign up to work an event, please add everyone to the sign-up list that will be attending. Contact the Team Captain if you need help with this.



- If everyone does not show up who was signed up, you will forfeit that event and your band fee discount.

Team Captain

- The Team Captain who works each concert event will have more responsibilities and will be paid \$60.00 per event.
- Team Captains will be chosen off the list of those attending the Walnut Creek Employee Training.
- As soon as a concert event becomes available from Walnut Creek, a Team Captain will be assigned for that concert.
- The Team Captain is the contact person for that concert.
- They will handle all responsibilities for having people sign up and working that event.
- The Team Captain will instruct the other workers of their duties, including
 - Appointing a co-captain that will work the other booth that is to the left of the stage. The co-captain will be in charge of the money at the booth and will instruct the other workers as to what needs to be done.
 - You may only leave, once the captain or co-captain has dismissed you and you have signed-out. At that time, you may stay and enjoy the rest of the concert if you like, or you can leave the venue.
- Any questions that you might have for a particular concert are best addressed to the team captain that has been assigned for that event.
- When you work an event at Walnut Creek you first have to go to the team captain to sign in / "punch in" for attendance purposes. Likewise, when you are ready to quit working the concert, you have to find the team captain to sign out / "punch out". If you do not follow this procedure, you WILL NOT receive credit for working that concert.
- You will receive an email 10 days prior to the concert date reminding you that you have obligated yourself to work a concert at Walnut Creek. If your email has changed since you signed up for the concert, it is your responsibility to contact the team captain and inform them about the change in your contact information.
- If you do not have an email address, you will receive a courtesy phone message to remind you to work the event. If you do not respond to the phone message, it will be assumed that you will be working the event.
- The final list of workers for a given concert is faxed to Walnut Creek 48 hours prior to the concert. THIS LIST IS FINAL.
- The captain will work the booth and be in charge of the money at the booth that is to the right as you face the stage.

What time should I show up?

- Walnut Creek requires us to arrive at a concert 30 minutes prior to the time that the gates open for the event. The gates for most shows open between 4:30 and 5:00 p.m. which means that you would need to get there by 4:00 or 4:30 p.m. Do not commit yourself to working an event that you cannot be on time for. If you have a job that requires you to work until 5:00p.m., you will have to work concerts on the weekends.
- Your Captain will contact you with the proper start times for each event.
- If you show up late to work an event, YOU MAY forfeit credit for working the concert at the discretion of the Team Captain.
- Please show common courtesy to your fellow band boosters.

Where should I park? Where should I check-in?

- Upon arrival at Walnut Creek, please park your vehicle in the employee parking area. There are parking attendants who will guide you to the proper parking area. The



employee parking area is to the right of the venue as you enter from Rock Quarry. They usually have us park either on the grassy area that is as far right as possible or in the gravel lot beside the amphitheatre.

- The employee entrance is also on the right side of the venue (when you are facing the stage). There is a chain link fence and a sign posted that says employee entrance. Walnut Creek employees have a table set-up at the entrance where they confirm that your name is on the list of workers for the evening. Tell them that you are with the Southeast Raleigh Band Boosters and that you are there to work the lawn chairs.
- If your name is not on the list, you most likely did not sign up properly to work that event. Walk away and call the team captain if you have their cell phone number. If there has been an error on our part, we will take care of it within the band boosters. Please do not involve Walnut Creek.
- Once you are inside Walnut Creek you should proceed to the lawn chair booth that is to the right of the stage as you are looking at it. You will need to find the team captain and sign in with the team captain to receive credit for working this event.

Other Tips

- Walnut Creek allows us to bring in coolers while we are working events. Please bring in smaller coolers with handles that you can carry with one hand. These coolers and your other personal items are subject to search when you come through the employee gates.

General Rules (Common Sense 101)

- Represent Southeast Raleigh High School in word, deed, and appearance.
- If your name is not on the volunteer list, walk away and try to call the team captain. In the past, a number of people argued with the Walnut Creek staff. This gives our organization a bad name and jeopardizes our relationship with Walnut Creek. Think before you speak.
- Please, do not argue with the team captain and please work at the place that they have asked you to work. If you do not work where the team captain has asked you to work, YOU WILL NOT receive credit for working that event. If you have any preferences as to where to work, please contact the team captain prior to the date of the concert.
- Have a good time and enjoy working the event. It is a free concert – enjoy it!!!

STAFFONE (Event One)

Under a contract with StaffOne Staffers, Band Boosters will earn money by working at sporting events at North Carolina State University (Carter-Finley Stadium) / Duke Univ. (Wallace Wade Stadium). Duties include mostly that of ticket collecting and ushers. These funds earned will go toward the band student's fair share accounts. This will take place during the months of August – December.

RBC CENTER CONCESSIONS



The Southeast Raleigh High School Band Booster Club has entered into a new contract with Hot Tomato Creations (VAB Catering, Inc.) to operate concession stands at the RBC Center. This will serve as an additional fundraising opportunity for the Band Boosters and provide another means of helping to pay your band student's Fair Share Account. The RBC Center Partnership Program offers us a new opportunity to greatly expand our fundraising capabilities to support our wonderful Marching Bulldog Band. Therefore, it is extremely critical that we fully support the program by volunteering our time to work, and that we fulfill our obligations at the RBC Center in an exemplary manner.

Please see the instructions and rules below for participating in the RBC Center Program.

Work Opportunities at RBC Center:

- The number of events that our group will work for 2006-2007 is approximately (30) events. There is a possibility of being offered and accepting add-on events.
- Selection of the events that our group will work will be based on a combination of the following:
 - The program that we are obligated to in the contract (# of 30 events minimum), and the various different events allowed to work under that program.
 - The availability of an RBC Center trained 'group leader' for the event
 - The "sign up" commitments that we have per event (10-12 workers needed to gain assignment to concession stands that profit the most & offer better success)
 - Add-on events that are offered to our group by RBC Center (non Hockey and non NCSU Basketball games)

Rules for Working RBC Concessions

- Age Requirements:
 - Group members must be at least 18 years of age to volunteer to work events
 - Group members must be at least 21 years of age to id and serve alcohol
 - At least (6) volunteers are required to be 21 years of age at our concession stand.
 - Proof of age will be required for the 18 to 21 years of age person to participate in the program
- Compensation: For each RBC Center event worked , the following amounts will be credited to your Fair Share Account
 - \$35.00 for concession stand workers
 - \$60.00 for RBC Center trained group leaders
- You may sign up to work an unlimited number of events. However, if it's an event that sells alcoholic beverages, only members who have completed the RBC center alcohol training may sign up to work (this requirement will be indicated on the event sign up site)
- Withdrawing your name from an event sign up requires at least a 7-day notice prior to the event date, and personally notifying the 'group leader' for that event. In cases where there is not a backup list of volunteer workers to pick a replacement, make all attempts to assist the group leader in finding a replacement. (*We are penalized on commissions when we do not meet our obligation for the minimum number of workers required for a stand*)
- If your name is not on the sign up list for an event (which will be forwarded to RBC Center), you will not be allowed entry to the arena. Please, do not find replacements or make changes on your own without contacting the group leader.
- WEB Based Sign-up Procedures:



- To access the new sign-up link for RBC Center, go to the SRHS Band Booster web site <http://www.bulldogband.net>, and go to SRHS Band Boosters Portal near the bottom left screen, and click login. A pop up menu will appear prompting you for your user id and password. After entering your user id and password, this will bring you to the secure site <http://www.bulldogband.net/secure>. The RBC center information site http://www.bulldogband.net/secure/rbc_center.php
 - The sign-up info should include the name of the “group leader” for the event (if group leader assignment has been made), if there are still available slots for sign-up or full, and if the event requires alcohol training
 - When you attempt to sign-up for an event, list individually the names of the family members who will be working. Only those names of persons included in your personal data (parents, students, family members, friends) will be accepted by the electronic sign-up. It may require you to edit your personal data if you are attempting to sign up a family member not in the database.
 - Determine the “group leader” and contact them personally if needed by phone or email.
 - You may contact the Webmaster if you have questions or problems concerning the secure web site
- Reporting Times, Assignments, and Directions:
 - The “group leader” is the contact person for the event and will be responsible for disseminating information to the workers concerning reporting times and assignments for the event. **The general rule of thumb for reporting is: the group leader and one volunteer, arrive no later than 2 ½ hours prior to event start; All other volunteers concession stand workers arrive 2 hours prior to event start.**
 - It is critical to arrive for work on time and to be in place as a group at the designated time (before the gates open for the event). By doing so shows common courtesy to our fellow band booster members.
 - All volunteer workers will park in the employee parking lot by entering Gate C off of Trinity Road. Please use the stairs with red rails and cross the RBC Center West lot. There may be some events when this lot at Gate C is used as a pay lot and workers will be directed to park in the far back of the lot. Gate C will not be labeled “Staff Parking,” however you will proceed on into the lot and let the parking lot attendant know that you are working in concessions for the event. The parking lot attendant will have a gate list as to which groups are working for that event. The employee/volunteer worker entrance is on the West Side of the Arena (to your left as you walk from Gate C parking lot). Most likely you will see many other workers walking this way (if you are reporting on time). Continue past the West (guest) entrance and follow the stairs down to the “Mezzanine Level.” You will see a sign directing employees only past this point. The employee entrance is the first door on the right.
 - Give the security officer the name of your group, and you will be allowed entry past the security table. Proceed past the security table to the “T” section of the hallway. Take a right and the first set of doors on the right is the uniform room. This is where you will sign in for the event. Sign in sheets for the various groups are in a notebook on the table in alphabetical order. **Please be sure to sign in under the correct group (SRHS Band Boosters) and print your name clearly.**
 - If your name is not on the list to work, most likely you did not sign up or changes were made without notifying the group leader. In such cases, simply walk away and leave if asked to do so. If there has been an error on our part, we’ll take care of it within the Band Booster Club. Please, do not involve RBC Center staff. Again, if your name does not appear on the list with the SRHS Band Boosters group, you will not be allowed entry



- A “*Release and Waiver Liability*” form must be signed initially by each worker on their first event working in the presence of the Concessions Coordinator (one time only to be kept on file at the RBC center)
 - Personal items such as pocketbooks, purses, carry bags, coats, etc.), won’t be allowed to be carried with you into the concession stand. You must either leave them in your vehicles or secure them in lockers that are provided by RBC Center near the worker’s staging area in the basement. Lockers are not assigned and are available on a first come first serve basis (you must provide your own small lock for lockers)
 - Report to the stand that our group is assigned to work and the group leader will make assignments for the event based on the concession outlet that we have been assigned, and the number of workers signed up, and will have any other instructions that you may need
 - Do not leave until the group leader has cleared you to do so. The group leader is familiar with all of the duties and responsibilities that must be accomplished before workers are released. In cases where the entire group may not working at the same outlet, find the group leader and advise him/her if you are released by another concession stand leader/supervisor
- Uniforms: All workers from our group must be uniformly dressed
 - Workers are required to wear the SRHS Parent Band Booster golf shirt (blue, green, & white with SRHS bulldog band log), black pants, band booster cap, and dark shoes with non-slippery sole.
 - A sufficient number of aprons will be provided by the booster club or we will use aprons provided by RBC Center in order to maintain uniformity in that regards (aprons must be returned at the end of the night to group leader whether provided by booster club or RBC center)
 - Meal Coupons
 - Workers will receive (1) complimentary meal coupon per event to be used on the date issued.
 - If the concession stand that you are working is extremely busy, please be courteous, respectful, and diligent in your duties and do not take breaks while there are long lines of customers waiting to be served

General Rules

- Represent SRHS Band Boosters and RBC Center exemplary in words, actions, and appearance
- Work as team showing one another respect
- Serve the fans/customers in a professional manner with courtesy, dignity, respect, and with a smile
- Follow the group leader’s directions , they have been properly trained in RBC Center’s procedures for operating concessions
- Be very cautious in serving alcoholic beverages to minors or those who appear to be impaired and follow the guidelines concerning checking ID that were covered in the alcohol training class
- Absolutely no consumption of alcohol while working
- Cell phones are prohibited from use in the concession stands before, during, or after the event. In case of family emergencies, family members can call Security Dispatch at 861-2345 and give the pertinent information (name and group name) to be contacted.
- Have lots of fun while supporting your Marching Bulldog Band



OTHER FUNDRAISERS

In addition to Walnut Creek and RBC Center, parents have the opportunities to earn money for their student's account by:

- Zap-A-Snack Frozen Food Sales, fund raising campaign. This fundraiser for the band boosters involves the sale of a variety of frozen food snacks such as several kinds of french bread pizza, garlic bread, cheese bread, cookie dough, etc. The band students will receive a percentage of the money from sales toward their fair share accounts. This fundraiser will kick off at the end of band camp. More details will be available at that time.
- Band Bash – The Southeast Raleigh High School Band will host a friendly band competition including bands from North Carolina and possibly South Carolina and Virginia. A total of 12 bands are expected. Funds will be raised by selling ads in the Signature Program Booklet, and through food concessions operated by the band boosters and other Fine Arts Programs at Southeast during the event. The event is scheduled in late September.
- Annual Fruit Sale - Students will earn money by selling fresh Florida citrus fruit. The percentage earned will go toward students Fair Share (account). This too is one of our largest and most popular fundraisers for the year. We have been fortunate to receive and sell some of the best fruit around and return customers look forward to SRHS Band Students and Boosters calling on them. The event will be in October-December.
- Annual Bar-B-Q/Chicken Dinner Sales- The Band Boosters sponsors an annual Bar-B-Q/Chicken Dinner Sale in which tickets for lunch/dinners will be pre-sold by students for pickup, with hopes of also selling to walk-in patrons. A percentage of the proceeds will go toward the student's fair share accounts.

Employer-Employee Partnership

In addition to these fundraisers, some local corporations have participated in a program to turn employees' volunteer hours with a non-profit organization into monetary gifts. For example, this past year Glaxo Smith Kline donated \$500 per employee (and another \$500 for the spouse) for 50 volunteer hours with the Band Boosters. This offer is renewable each year. Parents should check with their employer to see if their company participates in a similar program.



BAND CAMP

Marching Band practice starts in May with after school practices for incoming freshmen and any other new marchers. This will be followed by a full band practice in May and music reading sessions and percussion and colorguard rehearsals in June/July. There may be an additional percussion and colorguard rehearsal. These early practices are to help new students learn marching fundamentals and become oriented to Marching Band rules and regulations.

The full Marching Band begins practice in July with a one-week band camp. The goals of band camp are to practice basic marching techniques, learn the show that will be performed at competitions and football games throughout the fall, and provide a chance for band members to get to know one another better. Band camp is mandatory. Failure to attend band camp may result in dismissal from the Marching Band. Any known conflicts need to be discussed and resolved with Mr. Scott as far in advance as possible. In the event that a student misses any part of band camp due to illness or emergency, the student's parent or guardian must notify Mr. Scott within 24 hours of the absence regarding the reason for the missed practice. This may be done by:

- 1) Calling Mr. Scott at 856-2835; or
- 2) E-mailing Mr. Scott at cescott2@wcpss.net; or
- 3) Filling out and sending in an excuse form (available in the Forms section of this handbook).

Band camp is held on the campus of Southeast Raleigh High School. Part of each day is spent in the band room practicing music. The other part is spent outside practicing marching on the practice field behind the school. Snacks and dinner are eaten in the cafeteria.

Marching band rehearsals are never cancelled due to inclement weather. Outdoor practice may continue if it is just drizzle or intermittent light rain. In the event of steady rain, the band will rehearse indoors and go outside at the first opportunity.

Students should eat lunch before reporting to band camp each day – they cannot survive on an empty stomach. Please eat a nutritious lunch and drink water or other non-carbonated, non-caffeine drinks before coming to band camp. Snacks, drinks, and dinner are provided by the Band Boosters on campus. Parents are asked to contribute individually wrapped snacks, bottled water, and other non-caffeine, single-serving drinks for the band to use during band camp and on trips throughout the fall. Dinner is provided at band camp, and includes student favorites such as chicken filet sandwiches, pizza, and deli sandwiches.

Uniform Fitting for “Cool Weather” uniforms (for description of uniforms, see Uniform section) begins on Monday afternoon. The upperclassmen are fitted first, starting with the seniors, juniors and sophomores. Incoming freshmen are fitted last, which typically begins on Thursday of band camp.



A typical day's schedule is as follows:

Typical Schedule (Monday-Thursday)

Noon Marching skills
2:30 Break
2:50 Music skills
5:00 Dinner on campus (by Band Boosters)
6:00 Music skills
7:30 Break
7:45 Marching skills
9:30 Pick-up

Typical Schedule (Friday)

Noon Marching skills
2:00 Break
2:15 Marching/Music skills
4:30 March to cafeteria/play for parents
5:00 Family cookout

On Friday, band camp ends at about 4:30 or 5:00 pm. Families are invited to join the band on the practice field for an exhibition. Students will have dinner in the cafeteria while parents have an information session in the auditorium.

Students should dress properly for the weather (HOT!!!). They will be most comfortable in light-colored, loose-fitting clothing. Sneakers or other closed-toe shoes, with socks, are required – no sandals or boots are allowed. Students should also wear a hat, bandana, or other head covering for protection from the sun.

Band camp is a rigorous week of physical activity. Students should prepare themselves by starting their conditioning at home, including walking, running, and spending time out of the air conditioning. Other tips include:

- Drink plenty of fluids at camp. Water or Gatorade will be available during breaks. You can also bring your own water bottle (labeled with your name). Water bottles should be left on the sidelines when outside. Students need to request permission to leave the field if they must get a drink outside of break times.
- You may want to bring a towel with you. You can wet it down to cool off during breaks. Please have it labeled with your name.
- Put sunscreen on before you leave home and bring some with you to reapply in the afternoon.
- If you have asthma, please keep your inhaler with you at all times.
- Parents are available to help. If students feel faint or sick they need to let someone know. Water and shade are available in a tent on the side of the practice field.



How Parents Can Help at Band Camp

Remember to Turn in Required Forms. You must turn Health and Permission forms in on the first day of band camp so that staff can provide appropriate care for your child in the event of an illness or emergency. The Band Directory Form and Financial Liability Forms are also due at this time. All forms are available in the Forms section of this handbook.

Serve as a Chaperone. Parents are needed to help provide supervision during Band Camp, including helping to serve drinks and snacks during breaks. Parents with medical or first aid backgrounds are also encouraged to sign up for chaperone duty. Sign up for a couple of hours, a half day, or the whole week, as your schedule permits!

Help Set-up/Serve/Clean-up Dinner. Additional help is needed to set-up, serve, and clean up from dinner. Dinner helpers should report to the cafeteria around 3:00 to 3:30 pm.

Donate Desserts. Desserts are needed for dinner each day. Please send donations to Band Camp with your student.

Donate Snacks and Drinks. Each family should plan to donate snacks and drinks for use at band camp and during the year. Suggested donations include pre-packaged, individually wrapped snacks, such as cookies, peanut butter crackers, cheese crackers, Rice Krispie treats, etc. and freeze pops to help keep the students cool. Suggested non-caffeine drinks include bottled water, juice, and Gatorade. Drinks must be in plastic bottles or cans (no glass bottles or cardboard juice boxes). Sam's and BJ's Clubs are great places to get snacks and drinks. Please bring donations to the July Band Boosters meeting or on the first day of Band Camp.

Help Get Donations of Fruit. Some parents have had success with getting a grocery store to donate fruit for the students to eat at Band Camp. Oranges, apples, bananas, and watermelon are especially popular. Let us know if you have connections that might help us get donations for camp.

Come to the Exhibition and Parent Meeting!



UNIFORMS AND ACCESSORIES

MARCHING BAND UNIFORM

Each band student will be provided with a “cool weather” marching band uniform. This uniform will be worn at most football games, competitions, and parades. As described further below, each student will also need to purchase a “warm weather” uniform that will be worn at football games in the early part of the season. Mr. Scott will advise students in advance about whether to wear the “warm weather” or “cool weather” uniform.

COOL WEATHER MARCHING UNIFORM

Students are fitted for the “cool weather” uniforms during band camp and into the first or second week of school. Every attempt is made to find a uniform that matches the student’s size. However, in some cases, alterations may be needed. It is the parent’s responsibility to have alterations made. Material on the coat sleeves and/or pant legs may be tacked up if necessary, but material must NOT be cut off the uniform.

All instruments

- Band theme t-shirt (worn under uniform; included in the Fair Share)
- Uniform pants (provided and maintained by SRHS)
- Uniform jacket (provided and maintained by SRHS)
- Uniform hat and plume (Black Tam – Tuba Section only/provided and maintained by SRHS)
- White gloves (the first pair is included in the Fair Share/any other purchases from the uniform room)
- Black marching shoes (Purchased by student/ordered through the band program. Students are fitted and orders are placed during band camp through the uniform room. When available, orders can be picked up in the Band Uniform Room.)
- Black socks (Purchased separately by the student)
- Black gloves (generally worn for parades/purchased from the uniform room)

Colorguard

- Uniform changes annually, depending on the theme of the show. Colorguard members will be informed of their uniform components and any purchase requirements.



COOL WEATHER UNIFORM CARE

Band jackets, pants, and hats are numbered and the numbers for each student are recorded. Along with these uniform parts, a correspondingly numbered suit bag, hatbox, and hanger will be assigned to each student.

These uniforms are very expensive, and we must ensure that they remain in good condition for a ten-year period. Therefore, students are expected to return their uniforms in the condition in which they were issued. Periodic dry cleaning and general maintenance of the uniforms is covered in the annual Fair Share and is arranged by the Uniform Room Committee.

In order to keep the uniforms in the best possible condition, jackets, pants, and hats should be kept in the Band Uniform Room at school, with students picking them up on the day of the performance and returning them after the performance. Uniforms should be kept on a hanger when they are not being worn. Pants should be folded along their respective creases, and the jacket should be fully zipped with sash buttoned before returning the uniform to the Uniform Room.

If the uniform becomes soiled or torn during a performance, the student should alert the Band Uniform Committee as soon as possible. Minor repairs can be made at that time, however, it is the responsibility of the student and parents to complete major repairs, or if needed, have the uniform dry cleaned prior to the next performance. Check with uniform room chairperson before personally dry cleaning student's uniform

Due to a shortage of space in the Uniform Room, the students are expected to carry their shoes to and from home for each event. **DO NOT STORE THEM IN THE BAND PRACTICE ROOM UNDER YOUR CHAIR OR BESIDE THE WALL OR IN YOUR UNIFORM BAG.** Shoes are expected to be clean on the day of the event. Various shoe cleaners can be purchased from local department stores for this purpose.

Gloves are expected to be white on the day of the event. They can be washed by hand or in a washing machine.

WARM WEATHER UNIFORM

The "warm weather" uniform is worn at the beginning of the marching season when the temperatures are still quite warm. The student purchases most of the components of the "warm weather" uniform. The entire uniform is to be maintained and stored by the student. It is imperative that the student's name be written in each piece of clothing.

The student is also expected to transport "warm weather" uniform to and from band events (early season football game performances and traveling to competitions). Although a lost and found box is available, the band room is not a storage area for these uniforms and the uniform room does not guarantee that a student's belongings will be available when needed.

- Warm Up Suit. (Purchased by student/ordered through band program. Orders are placed during band camp and into the first or second week of school through the uniform room. When available, orders can be picked up in the Band Uniform Room.)
- Band theme t-shirt (included in the Fair Share)
- White visor (Purchased by student/ordered through band program. Orders are placed during band camp and into the first or second week of school through the uniform room. When available, orders can be picked up in the Band Uniform Room.)



- White ankle socks (Purchased separately by student.)
- All black sneakers, such as Reebok “Classic” (Purchased separately by student.)
- White gloves (One pair is included in the Fair Share/others purchased through the uniform room.)

OTHER MARCHING BAND UNIFORM TIPS

- All hair must be worn above the collar. Long hair must be put up and tucked inside the hat.
- No non-uniform accessories, including visible jewelry, should be worn while in uniform.
- Students must remain in full uniform (with jacket fastened and hat on) at all times at performances, unless otherwise directed.
- White Gloves: One pair of gloves is provided to each band member. Additional gloves may be ordered through the Band Uniform Room. Two pairs are recommended. Clarinets, flutes, and other instruments with open keys will have to cut the ends from the fingers. Freshmen, if you have a question about how to do this so the gloves won't ravel, ask an upperclassman in your section.
- After you are dismissed following any performance, you are to take off your uniform and hang it up properly on your hanger and place it inside the suit bag. Each student is responsible for keeping up with all parts of his or her uniform and for keeping up with the hanger and garment bag assigned to his/her uniform.
- Always wear your band “theme” shirt under your uniform. Also wear boxer shorts or gym shorts under your uniform to make it easier when changing clothes (on competition days, most students want to change out of their uniform on the bus to be more comfortable while riding home).
- Students are typically notified in advance when the uniforms will be taken out for dry cleaning. They should make sure that they have removed their gloves, money, etc. from their jacket pocket before the uniforms are sent out.
- Make sure your shoes, and any other uniform components you have purchased, have your name on them. Student is expected to transport shoes to and from band events.

PEP BAND UNIFORM

The Pep Band uniform consists of the following components:

- White golf shirt with Bulldog Band insignia (subject to change; follow Mr. Scott's directive)
- Blue jeans.

CONCERT ATTIRE

Students are responsible for purchasing the attire worn at the Winter and Spring Fine Arts Department concerts and other non-marching performances. Concert attire varies by band, as follows:



CONCERT BAND:

Young ladies:

- Black and white full length “Contessa” dress (purchased through uniform room; consignment purchases from former band student may be available)
- Black closed toe dress shoe (purchased separately by student)
- White pearl necklace and bracelet (checked out from uniform room)
- White pearl or stud earrings, no large hoops (purchased separately by student)

Young men:

- Black tuxedo (purchase separately by student except for tux jacket)
 - Black jacket (checked out from the uniform room)
 - White pleated tux shirts – wing collar preferred
 - Black pants (satin stripe down outside leg seam)
 - Black bow tie and cummerbund
- Black socks
- Black dress shoes (marching shoe is acceptable)

The Concert Attire may be purchased through the band as an accessory so as to maintain uniformity. Please check with band uniform committee members for purchase information. Measurements and orders should be made no later than the end of October to ensure availability for the Winter Concerts. The men’s tuxedo jackets and the ladies’ pearls remain the property of SRHS Band (purchase prices are adjusted accordingly).

SYMPHONIC BAND: SAME AS CONCERT ATTIRE

WIND ENSEMBLE: SAME AS CONCERT ATTIRE

JAZZ BAND

The Jazz Band wears either formal or casual attire, depending upon the performance. When formal attire is specified, women wear an all black dress (with short or long sleeves, at least calf length) or a black pants suit with full-length pants and a black jacket or blouse. Men wear black pants, black socks, long-sleeved white shirts, and a dark, full-length tie. Casual attire includes a polo shirt with a Jazz Band insignia (included in the Fair Share), black socks, and black pants. All students should wear black dress shoes with both formal and casual attire.

ACCESSORIES

A number of accessories can be purchased to visibly show your support for the band. An order form for these accessories is included in the Forms section of this handbook. Available items include:

- **Parent shirts:** Parents are asked to purchase these shirts to wear when working at Walnut Creek or the RBC Center (mandatory) in order to show their affiliation with the SRHS Band. Wearing the shirt also makes it easier to find other Band Booster parents at games and competitions – and for students to identify parent chaperones if they need help at an event.



- **Parent visor:** Required as part of RBC Center work attire.
- **Parent Windsuit:** Available for any parent to show band support; however, parents who wish to chaperone for parades or the band trip must purchase a windsuit. These are sold on a pre-paid order basis only. All orders should be made during band camp or by the end of August.
- **Band letter jacket:** A student can purchase a letter jacket after he or she earns their band letter at the end of their freshman year (see the Awards section of the handbook for more information on earning the band letter). This purchase is generally handled separately from the uniform room. Information is usually available in October.

Questions? Please contact Uniform Room Committee at uniforms@bulldogband.net.



FOOTBALL GAMES

The SRHS Marching Band contributes to school spirit by playing at all home, varsity football games. This includes performing:

- **Before the game.** The Band typically enters the stadium about 15 minutes before game time. After playing the national anthem, the band forms a tunnel for the football team to run through as they take the field.
- **Half-time show.** The Band performs all, or part, of the season's marching show during half-time.
- **Stand music.** The Band celebrates each touchdown by playing the SRHS fight song, and also entertains the crowd throughout the game by playing popular music.

Southeast Raleigh High School Fight Song

by Clifton Scott

Well, you'll never beat the pride of a Bulldog,
Oh, we're proud of our school, you'll see.
We will always chant and sing
Where technology is king
We're Southeast Raleigh High!

We will fight for what's right and good
Like we know we should.
We will face every deed ahead
So give a bark for SRHS
Woof! Woof!

(Repeat opening chorus)

There are normally five or six home football games. All games take place on Friday nights at 7:30 pm. Additional performances may be scheduled if the football team makes the State Playoffs.



Students are required to remain at school at the end of the school day for football games. Students will be told ahead of time if they are to wear warm weather or cool weather uniforms. The band booster hospitality committee will provide students a meal. The cost for the meal is included in the fair share account fee.

During the game, the Band sits as a group on the second to last set of bleachers on the “home” side of the field. When entering the stands after the pre-game show, the Band remains in line and is directed to their seats by Mr. Scott. The Band remains standing at attention until directed to be seated. Band members must remain in the same seat throughout the first, second, and fourth quarters. During the third quarter, students are allowed to leave the bleachers to visit friends and family, to get water provided by one of the adult chaperones, or to get a snack from the concession stand. Everyone must be back in their spot and ready to play at the beginning of the fourth quarter.

Band parents are encouraged to sit in the bleachers next to the band in order to cheer the band on! Parents will need to purchase a ticket for the game unless they are chosen to act as a chaperone for that game. Tickets are \$5 each. Parents are encouraged to wear their band parent shirts to show their pride in the band – and to make it easier to spot Bulldog Band Boosters!



How Parents Can Help at Football Games

Go to the games and cheer for the Band!

Serve as a Chaperone. Approximately four to six parents are needed to serve as chaperones each game. Chaperones are drawn from the Hospitality Committee. Chaperones need to report to the band room at least 30 minutes prior to the start of the game. They will receive a chaperone badge that will let them into the game. Chaperone duties include passing out water and snacks, and providing any health care assistance that might be needed.

Become a Member of the Pit Crew. Parents are also needed as members of the Pit Crew during football games. This involves helping to bring equipment and props onto the field for the half-time show. Parents can sign up to serve on the Pit Crew by filling out the Parent Volunteer Form in the Forms section of this handbook.

When the game is over, the Band will march back to the band room as a group. Mr. Scott generally has a brief talk with the Band prior to dismissal. Before leaving for the night, students are responsible for changing out of their uniforms, hanging them up, and turning them in at the Band Uniform Room.

Parents can meet their students outside of the band room or in the parking lot. Students are usually ready for pick up at approximately 9:30 pm. It's a good idea to decide on a meeting spot before the game.

Other tips:

- Students must remain in full uniform, with jackets fully buttoned, throughout the entire game, unless otherwise instructed. If it is especially cold, Mr. Scott permits students' parents to bring them a jacket to wear over their uniform after the pre-game show.
- No food or drinks are allowed in the stands before the third quarter break.
- No outsiders are allowed to sit in the Band section.
- No one will be allowed to return to the band room during the game, so students should bring money in their pocket if they want to visit the concession stand during the break.



MARCHING BAND COMPETITIONS

Competitions provide the Marching Band with the opportunity to perform in front of a large audience – and to be judged on both musicianship and showmanship. At each competition, bands are divided into “classes” based on their size. Bands compete against other bands in the same class. Classes are determined by either the total number of students enrolled in the band or the number of “horn” players in the band. The smallest bands are in Class A. Southeast Raleigh High School is typically in the highest class. Depending on the competition, this is either Class AAAA or Class AAAAA.

Judges view each band out on the field as the band performs. The judges typically walk amongst the band and make comments into hand-held tape recorders. Separate judges rate each aspect of the band’s performance, from marching skills, to music skills, to overall visual effect. Each assigns a numerical score to the band’s performance. From these scores, each band is given a rating of Superior, Excellent, Good, or Fair. The scores are also used to determine awards at the end of the competition. Awards vary from competition to competition, but often include the following awards in each size class:

- Drum Major (1st and 2nd place)
- Colorguard (1st and 2nd place)
- Drumline (1st and 2nd place)
- Musicianship (1st and 2nd place)
- Marching (1st and 2nd place)
- General Effect

Bands are then ranked within their class, with awards typically given to those placing 1st, 2nd, and 3rd. Finally, an overall Grand Champion or Band of the Day is named, representing the band with the highest overall score, regardless of size class. Other awards may include a Spirit Trophy for the band showing the best behavior, attitude, and spirit, a Pit Crew award for the best pit crew of the day, and an award for the crowd favorite – the band receiving the most votes from ballots included in the printed competition program.

In addition to the numerical ratings, each director is given a taped critique from each of the judges at the end of the competition. From this, the band can make improvements for the next competition.

Marching band competitions are held on Saturdays. Students will be informed of departure times on the Tuesday or Wednesday before the competition, when the host site confirms the competition schedule. Many of the contests begin in mid- to late afternoon, with the smaller bands performing first. Due to its size, Southeast Raleigh High School typically plays later in the evening (after 7:30 pm with awards at about 10:00 pm). Buses usually return to SRHS between 12:00 am and 2:00 am.

The Marching Band rides on chartered buses to its competitions. All students will be assigned to a specific bus prior to departure. Typically, woodwind players ride on one bus and brass players on the other. Students must sign-up for a specific seat on their assigned bus in advance, enabling them to pick their seatmate. A sign-up sheet is posted in the band room the week of each competition. Students may select a different seat and seatmate for each competition, but may not switch seats after the sign-up period for a particular competition has ended.



On competition days, students should report to school at the assigned time wearing their band “theme” t-shirt and windsuit. There will be time to change into uniforms after the band arrives at the competition site. Most students choose to wear gym shorts under their uniform (On competition days, most students want to change out of their uniform on the bus to be more comfortable riding home. Changing rooms are not usually available at the end of the competition).

Trips typically have one meal break planned into them – most often enroute to the competition. Students will be expected to pay for their own meal unless otherwise specified. Students are provided with a drink and snack at the end of the competition and before returning home.

Parents are encouraged to attend the competitions to cheer for the band. Please wear your band parent shirt to make it easier to spot your fellow Bulldogs! Most sites charge \$3 to \$5 for a ticket to the competition. Concession stands typically offer such fare as pizza, hot dogs, and drinks. In addition to cheering for the band, many sites offer the opportunity to inspire (or embarrass!) your student (or their section or the entire band) by sending them a “band gram” message over the PA system.



Marching Band Competition Tips:

- Do not change buses or seats. You must ride the same bus and seat to which you were assigned.
- Be courteous - be quiet. Please keep noise to a minimum. If you want to listen to the radio, please use headphones.
- Roll will be called by chaperones each time the bus is loaded. Answer roll call for yourself only.
- You must return with the band, unless your parents pick you up in person. If you are going home with your parents, they must have either given a signed form to Mr. Scott in advance or hand-deliver a signed form to the chaperone on your bus (Included in the FORMS section of this handbook).
- Do not use the emergency exit doors unless an emergency arises. They are not to be used for loading and unloading the bus.
- Students are responsible for loading and unloading their own instruments, uniforms, and personal belongings before and after all events. If you ride home with your parents, make sure you have someone take care of your equipment.
- Show good sportsmanship and represent your school well. Always cheer for the other bands!

How Parents Can Help at Marching Band Competitions

Cheer for the Band! Travel to see the Band!!!

Serve as a Chaperone. Approximately four to six parents are needed to serve as chaperones for each competition. Chaperones need to report to the band room at least 60 minutes before the scheduled departure time. Chaperone duties include providing supervision on the buses and at the competition site. Parents can sign up to serve as a chaperone using the Chaperone form in the Forms section of this handbook.

Become a Member of the Pit Crew. Parents are also needed as members of the Pit Crew during marching band competitions. This involves helping to bring equipment and props onto the field for the show. Parents can sign up to serve on the Pit Crew by filling out the Parent Volunteer Form in the Forms section of this handbook.

Donate Snacks and Drinks. Each family should plan to donate snacks and drinks for use at band camp and during the year. Please consider pre-packaged, individually wrapped snacks, such as cookies, peanut butter crackers, cheese crackers, Rice Krispie treats, bottled water, juice, and Gatorade. Drinks must be in plastic bottles or cans (no glass bottles or cardboard juice boxes). Please bring donations to the July Band Boosters meeting or on the first day of Band Camp. We may need to replenish the supply later in the fall.



SPRING CONTESTS AND FESTIVALS

There are numerous opportunities during the spring for students to perform in competitions – both as members of the full band and as individual musicians. These competitions provide students with a means of receiving constructive comment from experienced judges.

Competitions include:

CENTRAL DISTRICT BAND FESTIVAL

The Concert and Symphonic Band performs at the Central District Band Festival in the spring. The band must play a march, as well as two compositions from the Official North Carolina Bandmasters Association Music List. In addition, the bands must sight-read another selection. During the sight-reading portion, bands and directors have five minutes to review the music. During this time they may clap rhythms, sing parts, count out loud and finger instruments, but they may not play instruments. A group of judges evaluates the overall performance of each band and assigns a rating of Superior, Excellent, Average, Below Average, or Poor. Three judges rate the concert portion of the performance and one judge rates the sight-reading.

ALL DISTRICT BAND

Individual students are encouraged to audition for the All District Band. In addition to the personal challenge and honor for the student, it is a mark of distinction for Southeast Raleigh to be represented in this elite group of musicians. Often, colleges and universities use membership in these organizations as partial criteria for music scholarship consideration.

Auditions are typically held on the second Saturday in January. Students perform a required musical selection, scales, and sight-reading. Judges rank students from throughout the Central District on their specific instruments. Selections for All District Band are made based on these rankings and the instrumentation needed for a balanced ensemble. Students can be selected for the 9th-10th grade Wind Ensemble, the 11th-12th grade Wind Ensemble, or the 9th-12th grade Symphonic Band. Students selected for one of the All District Bands attend a clinic in which they prepare and present a concert under the direction of a well-known conductor. The All District Band clinic is usually held the first weekend in February. It begins on a Friday afternoon and culminates with a Saturday evening concert.

To be eligible for these auditions, students must complete an application form and pay an audition fee of \$5.00. Applications are typically due in early December.

The All State Honors Band is made up of the best players in North Carolina's six All District Bands. Auditions are held in late March. About 85 players are selected to participate under the directorship of a nationally known conductor. The clinic is usually held the last weekend in April.

ALL CAROLINA BAND AT UNC-CH

The music department at the University of North Carolina at Chapel Hill sponsors the All Carolina Band. Despite its name, students from all states are eligible to apply. Students are selected for participation in the Wind Ensemble or Symphonic Band based on a written



application and a recommendation from their high school band director. Those selected attend a weekend clinic that begins on Friday afternoon and ends with a Sunday afternoon concert. Applications are typically made in December, with acceptances announced in mid-January. The clinic usually takes place in February. For more information, see www.unc.edu/depts/music/uncbands/honor1.html.

CAROLINA BAND FESTIVAL AT UNC-G

Students may also apply for participation in the Carolina Band Festival at the University of North Carolina at Greensboro. To apply, students must submit an application and an audition tape. Students from every state are eligible. In 2005, the honors band attracted students from a six-state area. Selected students participate in a weekend clinic, lasting from Thursday evening until Saturday afternoon. In addition to preparing and presenting a band concert, students participate in instrument clinics offered by members of the UNC-G School of Music faculty. The application deadline for this honors band is typically in January, with the clinic being held in February. For more information, see www.uncg.edu/mus/.

OTHER HONORS BANDS

Other "Honors Band" activities may be available to band students during the school year, including the Pembroke State Honors Band. Information on honors band activities can often be found at the North Carolina Music Educators' Association Web site (www.ncmea.net). Information is typically posted in May or June for the following school year.



CENTRAL DISTRICT SOLO AND ENSEMBLE FESTIVAL

The Solo and Ensemble Festival gives students an opportunity to strive for personal growth as musicians. All Southeast Raleigh High School band members are strongly encouraged to participate in the festival as a soloist or as part of a small ensemble, such as a duet, trio, or quartet.

Students select their own music and are responsible for the majority of the preparation on their own, although Mr. Scott is available to provide guidance with respect to music selection and preparation. Each soloist and ensemble performs in front of a judge and receives a written critique of the performance, as well as a rating of Superior, Excellent, Average, Below Average, or Poor. An original copy of the music with the measures numbered must be provided for the judge.

Students must submit a registration form and pay a small fee (Solo: \$3; Duet: \$4; Larger ensemble: \$5) in order to participate in the Festival. Applications are typically due six weeks prior to the Festival. Each student is limited to no more than two events, with the exception that a third event is allowed if it is a large ensemble of more than seven players. No student may play more than one solo on the same instrument. Each performance time is limited to six minutes. Piano accompaniments are encouraged, but not required.



AWARDS

An annual Fine Arts Department Awards Banquet is held one week after the Spring concert. Students completing their first year of band with at least a 90 percent average earn a Band Letter. Each year thereafter, they receive a bar. All graduating seniors receive a mounted plaque. In addition, students may receive the following special awards:

- **Service Award.** This award is presented to students who have given outstanding service to the band during the year. Students in all grades are eligible. Mr. Scott makes the selections.
- **Most Improved.** This award is presented to the member of each class (9-12) who has shown the most improvement during the year. Mr. Scott makes the selections.
- **Most Valuable.** Each class (9-12) votes on the most “valuable” member of their class.
- **Best All-Around.** This award goes to the member of each class (9-12) who Mr. Scott feels is the best all-around band student.
- **Chaperone-of-the-Year:** This award goes to the student’s favorite chaperone.
- **John Phillip Sousa Award.** This award goes to the band student who demonstrates outstanding musicianship in Concert or Symphonic Band. Mr. Scott makes the selection.
- **Louis Armstrong Award.** This award goes to the band student who demonstrates outstanding musicianship in Jazz Band. Mr. Scott makes the selection.

BAND BOOSTER CLUB SCHOLARSHIP

The Southeast Raleigh High School Band Booster Club has established a college scholarship program to annually recognize senior band students who will be going on to further their education at a two- or four-year college. The number and amount of scholarships available will be determined each year by the Executive Committee of the Band Booster Club. Scholarship winners will be announced at the spring Awards Banquet.

To be eligible for the scholarship, students must:

- Be a member of the SRHS band program.
- Be on track to complete their senior year of high school with sufficient credits to graduate in the year of the scholarship award.
- Possess a cumulative grade point average of 3.0 or higher on a 4.0 scale.
- Have demonstrated either academic or musical excellence through school bands or other community-based musical organizations.
- Have demonstrated leadership and community involvement/volunteerism.
- Be a citizen or legal resident of the U.S.
- Have been accepted to an accredited two- or four-year college or university during the fall term following the year of the award.
- Not have any outstanding fees owed to the band.



Students must complete a scholarship application form and submit required attachments in order to be considered for the Band Booster Club scholarship. All completed applications will be reviewed and evaluated by the Southeast Raleigh High School Band Booster Club Scholarship Committee against the following criteria: academic performance, participation in band activities, leadership, and community involvement. Applications are usually made available in February and are due in March.

The scholarship committee is a volunteer group consisting of a freshman parent, sophomore parent, junior parent, alumni representative, and community representative (usually a member of the guidance department or the school scholarship committee).



GRADING

The success of the band program is directly related to the commitment of the band students. Therefore, band grading is heavily weighted to reward those students who put forth effort and participate in all band activities, both during and outside of the regular school hours. Grades are determined based on the following:

- **Performances (40%):** This includes attendance at football games, competitions, and concerts. An absence is only excused due to illness or personal/family emergency and must be documented in writing by the parent within 24 hours or by the next school day.
- **Rehearsals (30%):** This includes attendance at all scheduled rehearsals, after school, on weekends, and during breaks. Students are allowed to miss one rehearsal without penalty. Rehearsals missed due to illness are excused if documentation is provided in writing by the parent within 24 hours of the illness. Please refer to the Rehearsal section of this handbook for a more complete explanation.
- **Sectionals (10%):** The section leaders schedule sectionals weekly at a time that is convenient for all members of the section. Students are given one week notice prior to the sectional. Attendance is taken by the section leader and reported to the band director.
- **Classroom (20%):** This includes class participation, tests and other class work assigned by the band director.

Band students who are in their junior or senior year are eligible for **Honors** credit for band class. They must declare their intent at the beginning of the school year to the band director. Honor band status is given at the completion of the school year if the following criteria have been met successfully:

- The student is enrolled in Symphonic Band.
- The student has participated in either the District Band audition or an extra-curricular band such as UNC-Greensboro's Carolina Band Festival or UNC-Chapel Hill's All Carolina Band. (Refer to the Spring Contests and Festival Section of this handbook for descriptions of each.)
- The student has completed a written report on a band topic approved by the band director.



SPRING TRIP

In the spring, the band and choir normally take a trip together as a culmination of the year. The trip provides a fun, educational experience for the students. In the past, the group has traveled to the Bahamas, Niagara Falls and Toronto, New Orleans, Charleston, SC, Atlanta, and Orlando.

COST

The cost of the trip varies each year depending on the destination.

Several opportunities for fundraising (such as fruit sales) are provided during the year. A percentage of the funds raised by each student is credited to his/ her account and can be used toward trip payments after other band expenses have been paid. Students in both band and choir should choose one group for their fundraising activities. These students will also need to decide if they want to perform with the band or with the choir during the trip and will need to ride in the bus designated for that group. The band and the choir may not have the same schedules.

CHAPERONES

Parents are encouraged to join the band as chaperones on the trip. If interested, please fill out the Chaperone form in the Forms section of this handbook. Chaperones are given a slightly discounted price. If you feel that you might be interested in being a Spring Trip chaperone, you are encouraged to chaperone at one of the football games or competitions during the year. Parade and Trip chaperones must purchase a band windsuit.

If you are unable to chaperone, your assistance would be greatly appreciated in one of the following ways:

- Help with check-in on day of departure, including luggage checks and identification checks.
- Load equipment, instruments, and luggage on the buses on day of departure.
- Unload equipment and instruments on day of arrival.

PACKING AND FORMS

Before the trip, students will be given a packing list. They are allowed one piece of luggage and one carry-on. They need to be aware that they are responsible for carrying both pieces of luggage, as well as their instruments, wherever they need to go. Any souvenirs purchased on the trip must also fit into their luggage.

A separate health/permission form is required for this trip. A copy of both sides of their health insurance card printed on a single sheet of paper must be attached to this health form.

If the band is leaving the country, the students will also need two forms of identification. One must be visual and the other a birth certificate with a raised seal. Passports will also suffice. If your child doesn't have a current passport, it may take 6 to 8 weeks to get one. The visual ID must have a picture of the student. A driver's license, permit, walker's ID, or military ID satisfies the requirements of a visual ID. A school ID does not. For those students who do not have a license or permit, the DMV will issue a walker's ID for a fee of \$10 with the



following documentation: birth certificate, social security card, and proof of residency such as an official school transcript.

ARRIVAL BACK AT SCHOOL

Parents will be given an estimated time of arrival back at school. Because the time is likely to change, students will be asked to update their families by cell phone during travel.



CHAPERONE GUIDELINES

Chaperones are needed for all out-of-school events, including competitions and parades. Parents must have paid their student's Fair Share in full and ***be on the Wake County School System list of approved volunteers with a Level IV clearance*** to be eligible to chaperone an event. A complete list of duties will be distributed on the day of the event, but the following section provides some overall guidelines.

OVERVIEW

- Remember, Mr. Scott is in charge. Follow his instructions.
- Arrive at least 15 minutes prior to the student report time (you will be notified in advance exactly what time). This will give you time to receive any last minute changes or instructions.
- Be aware that each event is different and last minute changes are common. Be flexible.

COMPETITIONS

- As students board the buses, stand outside of your bus and check the students off the bus list. Be alert for any potential problems and report this to the Chaperone Chairperson. Ask the students to take their assigned seat and remain on the bus once they have been checked off the bus list.
- After attendance is taken, ask the band members if they have all of their equipment. They should have an instrument (or know that it has been loaded on the truck or beneath the bus), uniform, hat, gloves, and if they suffer from asthma, they should have their inhaler. This is a good time to get to know the students on a more personal level. Be friendly.
- Wait until all of the students and staff have taken their seats before taking your seat.
- Report any absences to the Chaperone Chairperson.
- Only band students, band staff and chaperones are allowed on the bus. This includes band alumni. If in doubt, check with the Chaperone Chairperson or Mr. Scott.
- While the buses are traveling, your job is simply to maintain relative order. We all have different tolerance levels for noise, etc., but use your own judgment concerning noise levels. If in doubt take your cue from the bus driver. It is usually a good idea to ask the bus driver to let you know if they are getting too loud for the driver. What may be not too loud for a passenger might be distracting to the bus driver.
- The band members are to remain seated at all times and they are not permitted to sit on the backs of the seats. (Usually the only time they do this is when they are putting on or taking off uniforms. The bus drivers get real testy about this.)
- Make sure you have the following before boarding the bus:
 - ✓ Clipboard with attendance sheet, a pen, a copy of the chaperone assignment sheet, and a copy of the bus rules
 - ✓ A health forms book. As the band has grown, these books have become quite large. You may want to bring something to carry this in.



- ✓ One of the small first aid kits. There will be one for each bus. The large first aid kit is for the band nurse.
 - ✓ If you are on the Uniform committee – a Uniform Repair kit (needle and thread and safety pins, etc.)
 - ✓ Trash bag
 - ✓ Your own personal items.
 - ✓ Wear your striped chaperone shirt. These shirts are very easy to spot in a crowd. Our students know to look for parents wearing these shirts if they need assistance.
- At the performance site, keep students on the bus until you get the word to unload. You may be asked to do any of the following:
 - Accompany groups of students to the restrooms.
 - Accompany students to changing areas. Remind the students to dress quickly.
 - Remind them to unpack equipment quickly and line up. This varies depending on the performance. We will let you know the specifics at the site.
 - The band nurse will be in charge of the large first aid kit, however, each bus captain will be provided with a small portable first aid kit. All injuries should be reported to the designated band nurse.
 - Provide assistance to the students when needed.
 - Distribute water and snacks when appropriate.
 - Except in specific circumstances, you should not be asked to carry students' personal items.
 - Once the students have changed into their uniforms and are under the supervision of the staff, you may go into the stadium to watch the competition.
 - Following the performance, assist in moving the band back into the stadium to watch the remainder of the show.
 - Help maintain order in the stands. Remind the students not to talk or comment loudly while another band is performing.
 - After the awards, assist in moving the students to the buses.
 - Take attendance before departure.
 - Occasionally, a student will ride home from a competition with their parents rather than on the bus. You should have a completed and signed "Request for Alternative Transportation" form for all students who will not be riding home on the bus.
 - Upon arrival back at the school, remind students to clean up their area (you'll have a trash bag for them to deposit trash into), close windows and take everything with them.
 - When the bus is empty, double check windows, floors, and seats for trash or items left behind.



FOOTBALL GAMES

- Assist the band managers with set-up prior to the game (water jugs, cups, first aid kit, misc. equipment).
- Once the band comes off the field after the Star Spangled Banner, assist with passing out water. This would be a good time to take notice if a child appears sick or injured and assist accordingly. Report injuries and illnesses to the band nurse.
- If you observe a problem, remind the student that their behavior is inappropriate. If that doesn't work, report it to Mr. Scott.
- No other students are to sit with the band members.
- While our band is performing, make sure no one walks through the band area.
- During the 3rd quarter, some chaperones should remain in the stands to watch the equipment.
- The remaining chaperones should accompany the band to the restrooms and the concession area.
- When 2 minutes remain on the 3rd quarter clock, assist in reminding the students that they need to be back in the stands.
- Following the game, assist in removing trash from the band area of the stands encourage the band managers to get the equipment put away quickly.



SRHS BAND FORMS



2008-2009 SRHS Band Financial Responsibility

Please calculate your Fair Share based on the starting amount of \$600, deducting for early payment and for Walnut Creek credit (see below). Please enter a total amount due and sign the form. EVERY student must have this form on file at the beginning of Band Camp.

Student(s) Name: _____

Marching		Non-Marching / Managers	
\$ 600	\$500 base fee	\$ 100	\$100 base fee
-\$ 100	Deduct \$100.00 if \$100.00 is paid on Fair Share before July 18 (end of band camp), and amount is paid in full by Sept. 26, 2008 OR Deduct \$100.00 if First Year BAND Student	-\$ 25	Deduct \$25.00 if paid by Sept 26
\$	Deduct Walnut Creek or Aramark Events Worked before Sept. 01, 2008 = number events x \$35.00 or \$50.00(capt)		Number of students
		\$	Total = Students x amount
\$	Deduct Walnut Creek or Aramark Events Signed up for after Sept. 01, 2008 Event _____ Number working _____ Event _____ Number working _____ Event _____ Number working _____ Event _____ Number working _____ Event _____ Number working _____ Event _____ Number working _____ Event _____ Number working _____ Event _____ Number working _____ Event _____ Number working _____	REDUCED FAIR SHARE	
		I am on the Federal Free Lunch Program or the Federal Reduced Lunch Program at SRHS. I authorize Clifton Scott to verify this, and sign off on this form. In return, the Fair Share amount will be reduced to \$300.00 for the above named student in the Free Lunch Program, or \$450 for the above named student in the Reduced Lunch Program.	
		I realize that I may deduct Walnut Creek work. I have signed up for the events that I intend to work in the Marching column.	
\$	<i>Total due (for first band student)</i>	_____	_____
		Parent's Signature	Date
+\$	Add \$300 Fair Share for each additional student, same family	This student qualifies for Reduced Band Fee	
\$	Total due (multiple students same family)	_____	Clifton Scott
		, Band Director	Date

I understand that

1. I/we are financially responsible for the full payment of the Fair Share as calculated above.
2. If I fail to meet my obligation to work a Walnut Creek event, the Walnut Creek fee will be added to my account and I forgo the privilege of my family working Walnut Creek the remainder of the year.
3. If my child goes on the Spring Trip, I/we will be financially responsible for the payment of any additional monies (after fundraising) toward the trip by the due date.
4. All students who have unpaid band fees after March 15, 2009 are subject to school enforced sanctions, including holding of diplomas and report cards, loss of parking privileges and off site lunches, etc. Review Fair Share section in the booster handbook.

Parent Signature _____

Print Parent Name _____



2008-2009

SRHS Band Directory Information

Each year, we publish a directory of information regarding each student. It is necessary to have correct information, as we use this directory for our e-mail and phone tree also.

PLEASE MAKE SURE YOU PRINT CLEARLY AND FILL OUT ALL APPLICABLE
BLANKS!! Thank You!

Student Name _____ Grade _____
Instrument _____ Color Guard _____ Manager _____

Student Name _____ Grade _____
Instrument _____ Color Guard _____ Manager _____

Full Mailing Address _____

Home Phone Number _____

Father/Guardian Name _____

Mother/Guardian Name _____

Father/Guardian Occupation _____ (optional)

Father/Guardian Place of Employment _____ (optional)

Mother/Guardian Occupation _____ (optional)

Mother/Guardian Place of Employment _____ (optional)

E-mail Addresses—*Please do not list student's e-mail address*

Main E-mail address _____

(Please list your home e-mail address or other address that you check daily. This will be used for e-mail tree messages that need to be read quickly any day of the week. This e-mail is used for important information such as due dates, schedule changes, updated arrival times from competitions, spring trips, etc.)

Auxiliary E-mail Address _____ (Optional – may be a business or home address. May be used for band newsletters that can be printed out for your files.)



SRHS Band Payment Form

This form must accompany any payment submitted for students or adults. In order to facilitate record-keeping, please use a separate form (and a separate check) for each student/adult as well as for each type of payment (i.e. one check and form for the Fair Share Account and a second check and form for a trip payment). If you would like a receipt, please fill out a duplicate form and submit it with your payment.

Student Name: _____

Parent Name: _____

Fair Share Account Payment: \$ _____

Trip Payment: \$ _____

Jacket(s): \$ _____

Fund Raisers:

____ Fruit \$ _____

____ Other _____ \$ _____

____ Other _____ \$ _____

Other: \$ _____

Total Payment Submitted: \$ _____

PAYMENT METHOD:

____ Cash

____ Check

Number: _____

If paying by Check include Driver's License # here: _____

Notes:

For Treasurer's Use Only

Form & Payment Verified _____

Chairperson Signature _____

Treasurer's Signature _____

Receipt Copy Signed By _____



SRHS Band Booster Purchase and Reimbursement Request Form

_____ Purchase Request Date of Request _____
_____ Reimbursement Request Date Needed _____

Person Making Request: _____

Make Check Payable to: _____

Vendor: _____

Address: _____

Amount: _____
(Receipt must be attached if being reimbursed)

Explanation of Expense or Purchase Request:

Approved By _____
Board Member with appropriate line item responsibility

Is this a budgeted item? N Y (Circle One)
If "YES" provide Budget Category. (This is required.) _____
If "NO" has board approved? _____ (If no, board must approve first.)

For Treasurer's Use ONLY:

Check # _____
Budget Category _____



2008-2009
SRHS Band Willingness to Serve Form

Band Boosters: Are you willing to serve on a committee?
Please review the committee list and check *at least one* committee or project.
(See page 15 of the Band Handbook for a description of committee responsibilities)

Thanks for supporting our wonderful band program.

NAME _____

Phone _____ (h) _____ (w) _____ (c)

E-Mail _____

- Chaperone
 - Football games
 - Competitions
 - Parades
 - Spring trip

- Ways & Means
 - BBQ
 - Fruit sale

- Freshman Welcoming
- Health Care
- Hospitality
 - Band Camp
 - Competitions
 - Pre-game meals

- Pit Crew
- Props
- Scholarships
- Band Bash
- Transportation
- Uniforms
- Grants/Sponsorships
- Handbook
- Scrapbook
- Video/Photography
- Website
- RBC
- Event One
- Walnut Creek



2008-2009 SRHS Band Accessories Form

Student's Name _____

Date: _____

Parent's Name _____

<u>Item</u>	<u>Size:</u> <u>(S, M, L,</u> <u>XL, etc</u> <u>except for</u> <u>shoes</u>	<u>Quantity</u>	<u>Price</u>	<u>Amount</u> <u>Owed</u>	<u>Given By</u>	<u>Received By</u>
<u>Warm Weather Uniform</u>						
Jacket			\$30.00			
Pants			\$25.00			
Theme T-shirt			\$12.00			
<u>Band: Black Patent Leather Shoes</u>						
(Size: 8, 8.5 wide, etc)	F M		\$27.00			
<u>Colorguard Shoes</u>						
(Size: 8, 8.5 wide, etc)	F M		\$32.00			
<u>White Visor</u>			\$5.50			
<u>Gloves</u>						
White			\$3.00			
Black			\$3.00			
<u>Parent Warm Up Suit</u>						
Jacket			\$30.00			
Pants			\$25.00			
<u>Parent Striped Shirt</u>						
(Size: S, M, L, XL, etc)			\$20.00			
<u>Parent Visor-Blue</u>			\$5.50			
<u>Miscellaneous</u>						
<u>Shoe Bag</u>			\$3.00			
<u>Contessa dress</u>			\$70.00			
<u>Tux Accessory</u>			\$			

Person Verifying
Form _____

Date _____

Total Amount Owed		
Total Amount Paid		
		Cash ____ Check ____ Check # ____ Money Order ____
Balance Due		Deduct From Fair Share Account? (circle) Y or N



SRHS Band Excuse for a Missed Rehearsal

To be turned in to Mr. Scott within 24 hours (or the next school day) of the missed rehearsal.

Name of Student: _____

Date of Missed Rehearsal: _____

Reason for Missed Rehearsal (explain below):

Parent Signature: _____ Date: _____

Home Phone: _____ Work Phone: _____



SRHS Band Permission for Alternative Transportation

To be turned in to Mr. Scott at least three days prior to the event, and Chaperone to be notified day of the event of alternative transportation

Name of Student: _____

Name and Place of Event: _____

Date of Event: _____

My son/daughter will not be riding the bus home from this event. My son/daughter will ride home from this event by private car with

(name of adult family member or other adult providing transportation).

Parent/Guardian Signature: _____

Date: _____

Phone #: _____



SRHS Band Chaperone Volunteer Form

Parents must have paid their student's Fair Share amount in full to be eligible to chaperone an event. Please read carefully other guidelines below. Your help is appreciated!

Name: _____

Phone Number: _____ E-Mail address: _____

Event you wish to chaperone: Date of Event:

Band Competition	_____
Football Game* (Away and Playoff games only)	_____
Spring Trip	_____
Jazz Festival	_____
Christmas Parade	_____
Other _____	_____

Transportation preference (ride bus or van, drive own vehicle):

Other comments: _____

* At home football games, only pit crew and hospitality committee members are admitted free. No other chaperones are needed.

Chaperone Guidelines: Each chaperone will be assigned a specific duty on the day of the event. The bus captain is responsible for keeping the students' health forms and taking attendance on each bus. The assistant bus captain helps with these tasks. All chaperones assist with uniform changing times, water and snack breaks, and bus supervision. You will be on duty the entire day of the event until all buses are emptied and checked for items and all students have returned all items to their proper places in the band room. Chaperones must sit with students in the stands and a chaperone must accompany any student(s) returning to the bus during the event. A complete list of duties will be distributed on the day of the event. Any concerns should be addressed to the designated head chaperone. The head chaperone will also relay any information from Mr. Scott to the other chaperones.

